

Measures for safety and to help prevent and minimize spread of illness through Covid-19 Pandemic

The safety and well-being of our students and staff is of utmost importance for South Hills Academy. Below are safety measures and procedures that will take place daily in order to ensure the health and safety of everyone who enters our campus.

New Procedures:

1. Face coverings will be required for preschool staff.
2. Appropriate face coverings will be required for parents when dropping off or picking-up and while on campus.
3. Children will not be required to wear masks unless county/state regulations say otherwise, or they become mandatory.
4. All staff and children must be healthy and not show any signs of illness to attend our school.
5. The hot lunch program will be discontinued, and we will no longer warm up any lunches.
6. Children with following symptoms will not be allowed to attend school:
 - A. Any child with a temperature over 100.4 cannot be allowed at school. Children may not return to campus until they are fever free for at least 24 hours without the use of fever reducing medication.
 - B. If child is coughing consistently
 - C. If child has a runny nose (not due to allergies-Dr.'s note will be required to confirm allergies)
 - D. If child is showing signs of respiratory illness
 - E. If child is showing signs of possible contagious infections such as pink eye, skin infections etc.
7. Daily health checks for every child will take place. This will include a visual assessment and temperature reading.
8. Daily health checks and temperature readings will take place every staff member each morning.
9. Social distancing measures in the classroom will take place to the extent possible
 - A. Furniture and equipment will be placed in a manner to help social distancing efforts
 - B. Activities planned will ensure as much social distancing as possible
 - C. Classrooms will be equipped with enough easily cleaned materials, toys, and manipulatives to ensure minimal sharing.
 - D. Materials will be cleaned and sanitized before they are used by another child.

Pick-up/Drop off Procedures

10. School operating hours:
 - A. An extended day will be from 7:00am-5:30pm

B. A regular school day will be from 8:30am-4:00pm.

There is no exception to drop off or pick up times. Children in extended care cannot be dropped off before 7:00am and cannot be picked up later than 5:30pm. Children on a regular school day cannot be dropped off before 8:30am and cannot be picked up after 4:00pm.

11. Sign in/Sign out protocols

A. Parents will check in and check out children outside of their class and will drop off at designated spot in front of their child's class.

B. Parents **MUST** bring their own pens to sign children in and out.

C. Only one adult/parent will be allowed on campus to drop off and pick up. Children not enrolled in our school are not allowed on any playground or campus equipment.

D. Parents **MUST** wait outside the classroom door at pick-up or drop-off.

Regular Cleaning and Sanitizing Protocols

12. Classrooms will be thoroughly cleaned and sanitized at the beginning and end of the day. Teachers will clean and sanitize tables and materials after each use and as needed and throughout the day.

13. Bathrooms will be cleaned and sanitized after each classroom use (toilets, seats, sinks, faucets, etc.).

14. Outdoor play area will be used by one class at a time. Play times will be staggered to allow sanitizing of equipment between classroom use.

Social Distance Measures in the Classroom

15. We will offer more opportunities for individual play and solo activities, such as fine motor activities (i.e., drawing, coloring, cutting, puzzles, and other manipulatives).

16. We will plan activities that do not require close physical contact between multiple children.

17. We will not share materials together in a group. Each child will have their own "art box" labeled with their name.

18. During circle time children will sit apart ensuring a safe distance between one another.

19. Playdough or any other material will not be shared between the class. We will bag a portion of each material individually and label it with the child's name.

20. We will designate a tub for toys that need to be cleaned and wiped after use.

21. Chapel gathering as an entire school is cancelled until further notice but will be done in each individual classroom.

22. During nap time children will be spaced ensuring a safe distance between children.

23. Due to licensing regulations classroom sizes are maxed at a capacity of 10 children per day.

Parent Acknowledgement and Understanding of New Covid-19 Processes

I have read and agree to comply with all the safety measures and processes in place for Covid-19 at South Hills Academy.

Signature of Parent/Guardian

Date

Please print your name

Please print your child(ren's) name(s)